

# REGULAR MEETING OF STINNETT CITY COUNCIL

MINUTES

NOVEMBER 17, 2014

6:00 PM

609 MACKENZIE

<b>CALLED TO ORDER</b>	JEFF IRVIN, MAYOR PRO TEM @ 6:08pm
<b>PRESENT</b>	COLIN LOCKE, Mayor, joined meeting @7:42pm; APRIL COUCH, Alderman PL-2, joined meeting @6:40pm; JUSTIN HART, Alderman PL-3; JAMIE JIMENEZ, Alderman PL-4 & CDC Representative; JEFF IRVIN, Alderman PL-5
<b>ABSENT</b>	RUSTY SIMS, Alderman PL-1;
<b>STAFF</b>	MARK ANDERSON, City Manager; LYNETTE SLOAN, City Secretary; ANDREW TRAHAN, Police Chief; DRENNAN ROGERS, Police Officer; TONIA EBERHARDT, EMS Director; ALAN WELLS, Fire Chief
<b>GUESTS</b>	
<b>INVOCATION &amp; PLEDGE</b>	JEFF IRVIN

## Agenda

### ITEM 2 PUBLIC COMMENT

<b>DISCUSSION</b>	NONE
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### ITEM 3 RESOLUTION 11172014 – CANVASS RETURNS 11/4/14 SPECIAL ELECTION

<b>DISCUSSION</b>	Tabled until 8:57 for Mayor's attendance.
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### ITEM 4 OATH OF OFFICE OF ALDERMAN PLACE 2, 3, & 5

<b>DISCUSSION</b>	Tabled until completion of Item 3 above.
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### ITEM 5 PROPOSAL NO TRUCK PARKING ORDINANCE

JAMIE JIMENEZ

<b>DISCUSSION</b>	No truck parking signs are needed in front of Pioneer Lawyers and other businesses on Main St. A city ordinance needs to be drafted, approved, and adopted so that signs can be installed to stop the parking of big trucks. The truck parking is a significant problem as it blocks other customer traffic; creates public health issue with the animal feces getting on the sidewalk and windows.
<b>ACTION</b>	Council instructed the creation of the ordinance to be presented at December 8 <sup>th</sup> meeting.

### ITEM 6 FIRE DEPT – 2014 AFG FIRE GRANT

ALAN WELLS

<b>DISCUSSION</b>	AFG Grant is open until December 5 <sup>th</sup> . Authorization is needed to apply for a matching grant to replace the tender. The grant will possibly be 10% matching, i.e. 175,000 grant would require 17,500 in city funds.
<b>ACTION</b>	Council approved the application of AFG Fire Grant.

### ITEM 7 FIRE PROTECTION AGREEMENT

<b>DISCUSSION</b>	The agreement is between the City of Stinnett and Hutchinson County. Mark Anderson indicated no significant changes in the agreement from last year. JUSTIN HART noted that the Stinnett Volunteer Fire Department provides coverage to ¼ of the county and would like to see the agreement reflect this sizable responsibility on next year's agreement.
<b>ACTION</b>	Motion to APPROVE – JEFF IRVIN; Second – JAMIE JIMENEZ; VOTE: YEAS – 3 NAYS – 0

### ITEM 8 DEPARTMENT REPORTS

REPRESENTATIVES LISTED ABOVE

<b>DISCUSSION</b>	CDC – 15 turkeys donated for Helen's Kids. Angel tree will be in waiting area of City Hall. 20 Families have already signed up for the program. Bobby Cullon came to meeting requesting CDC grant and needs to be on Dec 8 <sup>th</sup> Council Agenda
EMS – Presented monthly report. Used the variance 7 times with Rhett Creacy and Jarod Johnson helping out with driving. EMS Conference attendees will utilize the city procurement cards for meals, will turn in all receipts, and have been issued mileage advancement based on 728 round trip miles. After the conference the volunteer fund will reimburse the city for expenses incurred at the conference. Variance renewal is due, public notice will be placed in the paper with a public meeting on it December 8 <sup>th</sup> Sharon Tillman attending.	
FIRE – new lights for fire vehicles 3900.00, Fire Association donation to cover cost. Fire house garage doors not installed properly, have quote for 1096.00 to repair – council approved repair. JEFF IRVIN inquired about possible purchase of trucking building on Main to serve as new fire house. Alan Wells noted it would need additions and proper drainage to be feasible. Need to investigate who is responsible for fire station Hwy signs to oncoming traffic. Will be ordering 2 or 3 sets of turn out gear. JUSTIN HART requested report showing types of runs made by the city last year with particular notice of number of calls in the county. The Fire Chief noted Stinnett Fire is responsible for 644 square miles.	
PD – Presented monthly report. Trash Ordinance is with the City Attorney for review. Ofc. Rogers certified EMR National Registry. JEFF IRVIN inquired into Ofc. Roger's high mileage – 3 trips to Amarillo were explained. APRIL COUCH inquired if there was anything that could be done for animals living at an apparently vacant house with no protection from the elements. Ofc. Rogers advised reporting address so the PD can investigate further.	

MAINT – dept limited to what can be done during cold weather; types of tasks accomplishing are repairing Vac-Tron, maintenance of other machinery, re-facing signs, clearing ice. JEFF IRVIN inquired if the Railroad Commission was happy with the progress made before their inspection; Mark Anderson advised the Railroad Commission report on our inspection will not come until after the first of the year. Fire Chief inquired when the city's underground gas odorant tanks were last inspected. Unknown. JEFF IRVIN suggested an installation of an above ground 250 gallon TOTE for the odorant. JAMIE JIMENEZ asked about the applications for Maintenance Supervisor and Worker, City Manager replied only 4 applications were received and nothing was there. APRIL COUCH stated caliche road grading is needed on S Wilhelm, S Davis & 16<sup>th</sup> St. JEFF IRVING instructed City Manager to get with school and Brandt Engineers regarding time line on punch list made to repair damage to 12<sup>th</sup> St during recent construction and other matters, cars are bottoming out on Stewart and Mr. Kossey cannot get out of his garage

**ITEM 9 APPROVE MINUTES OCT 13<sup>TH</sup> & 20<sup>TH</sup>, 2014**

<b>DISCUSSION</b>	NONE
<b>ACTION</b>	Motion to APPROVE – JAMIE JIMENEZ; Second – JUSTIN HART; VOTE: YEAS – 4 NAYS – 0

**ITEM 10 APPROVE OCTOBER 2014 TRANSACTIONS**

<b>DISCUSSION</b>	JUSTIN HART questioned charges on FIRE1 card at Walmart (Batteries) and Dollar General (candy for Howdy Neighbor Day). In March all city vehicles with exempt tags must have inspection stickers. High value item report with replacement value regarding all emergency vehicles and items onboard will be provided to City Secretary from all department heads to insure current insurance coverage is adequate.
<b>ACTION</b>	Motion to APPROVE – JUSTIN HART; Second – APRIL COUCH; VOTE: YEAS – 4 NAYS – 0

**ITEM 11 EXECUTIVE SESSION**

<b>DISCUSSION</b>	CLOSED DOOR SESSION BEGAN 7:15 pm RECONVENE TO OPEN MEETING 8:57 pm
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**ITEM 12 ACTION FROM CLOSED MEETING**

<b>DISCUSSION</b>	NONE
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**ITEM 3 RESOLUTION 11172014 – CANVASS RETURNS 11/4/14 SPECIAL ELECTION**

<b>DISCUSSION</b>	Mayor read the returns. Alderman-Place2, APRIL COUCH – 202 votes; Alderman-Place3, JUSTIN HART – 222 votes; Alderman-Place5, JEFF IRVIN – 176 votes & RICHARD THOMPSON – 78 votes. APRIL COUCH, JUSTIN HART, & JEFF IRVIN were duly elected to their respective places on the City Council
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**ITEM 4 OATH OF OFFICE OF ALDERMAN PLACE 2, 3, & 5**

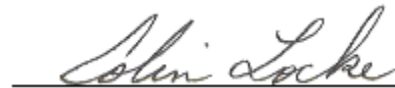
<b>DISCUSSION</b>	APRIL COUCH, JUSTIN HART, & JEFF IRVIN signed the statement and oath of office and were duly sworn into respective service.
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**ITEM 13 ADJOURN**

<b>DISCUSSION</b>	NONE
<b>ACTION</b>	Motion to ADJOURN – APRIL COUCH; Second – JAMIE JIMENEZ; VOTE: YEAS –4 NAYS – 0

**MEETING ADJOURNED @ 9:09 PM**

**APPROVED**



**COLIN LOCKE  
MAYOR**

**ATTEST:**



**LYNETTE SLOAN  
CITY SECRETARY**