

REGULAR MEETING OF STINNETT CITY COUNCIL

MINUTES

JUNE 13, 2016

6:30 PM

609 MACKENZIE

CALLED TO ORDER	COLIN LOCKE, MAYOR @ 6:32 pm
PRESENT	COLIN LOCKE, Mayor; RUSTY SIMS, Alderman PL-1; APRIL COUCH, Alderman PL-2; JUSTIN HART, Alderman PL-3; CHAR KERR, Alderman PL-4;
ABSENT	JEFF IRVIN, Alderman PL-5; ALAN WELLS, Fire Chief; CARLOS RAMON, ACO/Code Enforcement;
STAFF	DURK DOWNS, City Administrator; LYNETTE SLOAN, City Secretary; MICHELLE AHLERS, EMS Director; KLETE WAGNER, Police Chief; LOGAN GARRARD, Maintenance Supervisor; NANETTE LEWIS, City Advisor
GUESTS	Tonya VanNatta, President Grandmother's Club; Laura Sargent, Grandmother's Club; Gena Wells; Patrick Sloan
INVOCATION & PLEDGE	

Agenda

ITEM 2 PUBLIC COMMENT

DISCUSSION	Tonya VanNatta requested an extension to remove the Grandmother's club items from the Senior Citizen's building. They need help moving the items and a place to store them. Gena Wells spoke up offering assistance with the moving of the items and a possible temporary storage solution.
-------------------	---

ITEM 3 REVIEW MINUTES – MAY 2016 MEETING

DISCUSSION	Table until next month's meeting.
-------------------	-----------------------------------

ITEM 4 REVIEW MAY 2016 TRANSACTIONS

DISCUSSION	JUSTIN HART asked who has the Fire Unit 4 credit card and why the charges to United Supermarket & Lee's Donuts. Gena Wells uses this card; the charges were for the TEEX class members. COLIN LOCKE had several questions regarding expenses: City of Stinnett = start up cash for the pool; Hutchinson CAD = pre-paid 3Q fees; Don-Nan = safety glasses for the men; Schafer Services, 2 bad SCADA radios – were these not under warranty? Unknown; W TX Middle School = ads for the city & police department in the football magazine; JP Morgan pg 4 item notes as Wildcat Overhead Door in Tampa, TX is actually in Pampa; Travel Activity on Carlos Ramon's card is simply a note from the credit card company, he purchased the food from Dairy Queen for the election workers
ACTION	Motion to APPROVE – JUSTIN HART; Second – RUSTY SIMS; VOTE: YEAS – 4 NAYS – 0

ITEM 5 CONSIDER REDUCTION EMS BILLS

DISCUSSION	Faxed letters requesting a 60% reduction in EMS bills were received from Attorney Dean Boyd. The requests are for 3 family members from the same day. COLIN LOCKE commented on following the written recommendation from EMS Director, Michelle Ahlers to not grant the reduction. Review with TML legal and city attorney to ensure there is nothing to prevent this course of action.
ACTION	Motion to DENY – JUSTIN HART; Second – RUSTY SIMS; VOTE: YEAS – 4 NAYS – 0

ITEM 6 EMS COLLECTIONS

DISCUSSION	Consider C & S Healthcare Billing to replace Computer Concepts. Lynette Sloan explained the current status of EMS collections with Lou Brouard. He sends a handwritten cash journal with the bill each month. Mrs. Sloan searches the accounts receivable reports and notes on the journal each receipt number along with the patient ID and date prior to paying the 10% collections fee. The outstanding collections with CC are over \$80,000. An additional \$339,328.40 is uncollected with Account Recovery Services, who will take an additional 35% when they collect any of the outstanding monies. Durk Downs discussed the benefits of C & S to include: 6.95% collections fee; computer access to all billing; assistance with moving the current collections from CC & ARS; complete control over disposition of patient accounts; 24% collections fee on old accounts. COLIN LOCKE stated he is in favor of the change if the contract is no longer than 2 years. If the contract meets this provision, then we can make the transition as soon as possible.
ACTION	Motion to APPROVE – RUSTY SIMS; Second – CHAR KERR; VOTE: YEAS – 4 NAYS – 0

ITEM 7 DEPARTMENT REPORTS

REPRESENTATIVES LISTED ABOVE

DISCUSSION	CDC – None.
	EMS – Presented monthly report. Noting 23 calls using the variance; 2 Borger, 10 transports, 6 lift assist, 5 refusals. Borger covered 3 calls during the 4 day period that the director was out of town. Unit 65 had all the interior lights repaired or replaced. The exterior lights will be repaired in June. Unit 66 is currently having all the interior lights fixed. The tires on this unit will need to be replaced soon. COLIN LOCKE asked if we were charging for no transports. Not at this time. JUSTIN HART noted that other departments have a base rate for no transport.
	FIRE – Gena Wells had no fire report. She noted the trucks are up and running. The garage doors were replaced. TEEX extraction training went well. She then provided an update on the Stinnett Celebration. All of the \$15,000 budgeted will be spent. A band from the 90's, Ricochet, is booked to play for \$8,000. Will rent a dance floor for \$400. The event will be in the park proper this year. 35 vendors are booked. Donations are expected. COLIN LOCKE stated that it sounded like she was doing a good job. The event is scheduled for 9/17/2016

PD – Presented monthly report. Noting 86 contacts; 72 calls for service; 1 accidents; 4 agency assist; 8 arrests; and 6 EMS assist. The vehicles are good. Still having problems with the computers.

ACO/CODE ENFORCEMENT –Presented monthly report, noting 2 dog calls; 2 in shelter; 6 dogs at large; 1 written warning. 14 new CE case; 14 courtesy letters; 14 complied; 1 abandoned house; 2 abandoned houses removed. JUSTIN HART commented that he liked the detailed list provided by code enforcement. The Chief noted that they are in the process of getting Carlos Ramon set up on TLETS for less than full access.

MAINT – 4 gas leaks repaired. The 5th is started. Well #1 is up and running. Well #3 is still having electrical problems, Ray's Electric set it up originally and we are waiting for them to come back out to help. Pricing new structure for Well #1, possibly metal, needs 2 fixed walls with the others & roof removable for well maintenance. Have not been able to order the 18 additional dumpsters yet. RUSTY SIMS asked how many total gas leaks was there this year. 13. COLIN LOCKE asked if the repairs made will meet the 10% replacement requirement. Yes. He asked how many summer help for the maintenance were hired. 5. JUSTIN HART asked if they would please paint the flag pole. Durk Downs noted that painting is on the to-do list for the summer workers. Seal coat project is set to begin on 6/24/2016.

ADMIN – some questions remain before moving the council meetings to the community center; What about Executive Session? The council will move to the Senior Citizens' building and then return to the community center. What kind of set up? Folding tables & chairs will be fine. <> Dean Beck's hours for the recycle center have been cut by the MET for June, only 16 hours per week. The center will be open Thursday & Friday, but closed on Saturday in June. Logan Garrard suggested putting a RV out down south to house someone to monitor the dumping there instead of maintaining the recycle center. COLIN LOCKE suggested the county might want to contribute to the cost as it would benefit them for people to have a place to discard unwanted items. RUSTY SIMS asked about the feasibility of purchasing large roll-off dumpsters. Nanette Lewis mentioned that the City of Channing rents their recycle roll-offs from BFI and they are very pleased with the service<> Attorney response regarding infrastructure and PSPCISD; the city would need to join in a contract with the school for their development to pay a City Level Infrastructure Impact Fee. The school board would have to approve of the expense. COLIN LOCKE noted that it is not in the city's best interest to extend services to the new development as there are no collectable property taxes, it is to the school's advantage to have paved roads and city services to the houses as this will make them profitable to sell. JUSTIN HART mentioned a sewer lift station will be required for an extension of the sewer to the area. RUSTY SIMS noted they will need a 10" sewer line to manage the additional load. It is the School's project, they need to pay for it<> Regarding amending plat map of the cemetery we need to set up a meeting with Jamie Jimenez so we can prepare a plan <>COLIN LOCKE was approached by a resident who realized part of her outbuilding is on the old Reed property now owned by the city <> We are still waiting on an answer regarding the procedure for selling property & equipment <>Roy Don Parker, new cemetery grounds keeper has been offered a full time position elsewhere and has left us. The position will be filled during this budget year <> EMS Subsidy has been caught up <> Pool heater is working great <> Borger has 2 mosquito spray units to donate to the city, our men will be trained on its proper use and will be covered under Jake's license until they are individually licensed; in the meantime he is willing to come over and spray for us at no charge <> Al, Jordan, & Jonathan have taken their water test, no results yet <> The Mayor is interested in opting out of the Palo Duro River Authority. It needs to be on the next agenda. No bonds are outstanding on the project. <>Lynette Sloan noted that the Bennigans' charge asked about last meeting was made in error and the amount was repaid to the city. Also, we have changed the payroll cycle and now offer direct deposit to our employees <> Nanette Lewis reported that she is working on the budget with the department heads each Friday. She suggested pulling the Court, Animal Control, & Code Enforcement out of the Police Department budget and reactivating their individual budgets for better tracking of these units' expenses. She also mentioned that the books were looking good except for the delay in JP Morgan receipt processing and we are working on figuring out how to solve that problem. Her goal is to educate.

ITEM 8 BANKING – SIGNATORY & AUTHORIZED REPRESENTATIVES

DISCUSSION	Remove April Couch and add Charlene Kerr as signatory and authorized representatives for all financial institutions.
ACTION	Motion to APPROVE – JUSTIN HART; Second – RUSTY SIMS; VOTE: YEAS – 4 NAYS – 0

ITEM 9 CONSIDER & AFFIRM MAYOR PRO-TEM

DISCUSSION	JEFF IRVIN will remain the Mayor Pro-tem
ACTION	Motion to APPROVE – JUSTIN HART; Second – CHAR KERR; VOTE: YEAS – 4 NAYS – 0

ITEM 10 CONSIDER REMOVING MONTHLY RANDOM DRUG TESTING

DISCUSSION	It costs the city \$32.00 per test and \$75.00 per quarter to participate with the Forward Edge random drug testing program. JUSTIN HART expressed a desire to continue testing on new hires & any job accident. Nanette Lewis suggested keeping random tests 1 per quarter. CDT in Dumas might be an option for savings, will need to check into their pricing and agreements. Before removing the monthly random we need to check for impact on insurance. Item tabled to next month.
-------------------	---

ITEM 11 STRUCK OFF PROPERTY LOTS 27-28, BLOCK 38, OTS 209 WILHELM AVE

DISCUSSION	Kenny Bauert submitted a counter offer of \$1,200.00 for the property at 209 Wilhelm. No taxes have been collected since 1990. The appraised value is \$3,140.
ACTION	Motion to APPROVE – RUSTY SIMS; Second – CHAR KERR; VOTE: YEAS – 4 NAYS – 0

ITEM 12 ESTIMATED APPRAISED PROPERTY VALUES

DISCUSSION	The June 1 st letter from the HCAD has better estimated values than the last. Approximately 100 thousand more in taxable property value. We need a discussion about annexation; it will be on next month's agenda. JUSTIN HART stated we need a good map.
-------------------	--

ITEM 13 TML-IEBP RERATE

DISCUSSION	The re-rate is a 24% increase over current premium rates. For each employee it is a monthly increase of \$93.38. In addition to that the rates for other tiers increase monthly as follows: +Spouse \$95.94; +Child \$71.16; +Family \$211.80. We may need to consider a cost share with the employees for premiums other than employee. Lynette Sloan noted that with the impending revenue loss for next budget year that the city may have no option but to have employee cost share. She does not see at this point how the city can even consider cost of living raises. As an employee that has the +family insurance
-------------------	---

	plan, she realizes how much it will affect the employees to have a cost share and no raise, but it may be unavoidable to continue caring for the citizens with the lower expected operating revenue. The contract does not appear to require a decision on the percentage of city paid portion for acceptance of the re-rate. Durk Downs suggested accepting it as is and then decide about a possible employee cost share.
ACTION	Motion to APPROVE – JUSTIN HART; Second – RUSTY SIMS; VOTE: YEAS – 4 NAYS – 0

ITEM 14 EXECUTIVE SESSION [TGC; 551.074]

DISCUSSION	CLOSED DOOR SESSION BEGAN 9:09 p.m. RECONVENE TO OPEN MEETING 9:35 p.m.
-------------------	---

ITEM 15 APPROPRIATE ACTION FROM EXECUTIVE SESSION AS REQUIRED [TGC; 551.102]

DISCUSSION	None.
-------------------	-------

ITEM 16 ADJOURN

DISCUSSION	
ACTION	Motion to APPROVE – RUSTY SIMS; Second – CHAR KERR; VOTE: YEAS – 4 NAYS – 0

MEETING ADJOURNED @ 9:36 PM

APPROVED



COLIN LOCKE
MAYOR

ATTEST



LYNETTE SLOAN
CITY SECRETARY

